

**Community Activities Group (CAG)
Board Meeting – 17 April 2018**

Present

Lynne Byford
Lisa Dunnett
Tina Raymond
Don Stephenson
Carol Workun

Regrets

Melanie Gilbert

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Meeting called to order – 7:20 pm

Approval of the Agenda – Lisa / Lynne

Approval of minutes from February 2018 – Lynne / Lisa

- All outstanding previous minutes were signed.

Executive Director's (ED) Report

- Notes to be provided by the Executive Director.

Treasurers Report & YTD Financial Reports

- The budget was reviewed.
- We are currently on track for a successful year.

Nomination Committee & Volunteer Recruitment

- Don is to call a meeting of the nomination committee.
- Moving this item soon is important, as Lisa will be stepping down as Volunteer Coordinator in November.

Branding

- Branding submissions were reviewed and feedback was recorded to share with the designer.
- Tina will propose more direction and examples to keep this project moving forward.

Facilities Update

- The Mayor put on record that he wanted discussions to continue.
- CAG has been asked to sit with the Centretown Citizens Ottawa Corporation for read-out.
- A letter will be sent to the city to continue moving this project forward.

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Immaculata School Field Developments

- CAG was asked if it would participate in an alternate proposal for the field either by leading the proposal or being named in favour of an alternative use.
- The CAG does not have a significant need for the field space.
- The CAG will continue to help the community share its messages, but is not able to play a bigger role at this time.

Motion to adjourn – Lisa / Tina

Time 8:50 pm

Action Items:

- Tina to send feedback and examples of branding to designer.
- Don to call meeting of Nominations Committee.

 31/05/18